



2009 Annual General Member - Meeting Minutes

Date: 7:00PM – 9:45PM Wednesday, February 3th, 2010
Location: Sport Alliance - 3 Concorde Gate, Toronto.

OMA Officers & Directors:

- Doug Smith, President, Karla DelGrande, Vice President, Norm Creen, Treasurer, Don Ritchie, Secretary, Al LePage, Lily Whalen, Annie Bunt, Bill Pearson, Craig McLaughlin, ,Chris Lemassif

Agenda:

- 2008 AGM Minutes (Don)
- President's Report (Doug Smith)
- Financial Report (Norm)
- Website (Chris)
- Director's Reports (Karla, Lily, Al, Bill, Craig, Paul)
- Executive Elections (Don)

Meeting called to order at 7:20PM

Attendance (proxies)

Don Ritchie (1), Bill Pearson (1), Paul Osland, Doug Smith (54), Karla Del Grande, Annie Bunting, Bob Moore (1), Duncan Greenshields, Jim Pascoe, John Powell, Richard Graves, Norm Creen, Lily Whalen, Al LePage

BOD Regrets: Craig McLaughlin, Chris Lemassif

Votes: 71 votes accounted for in the meeting

2008 Meeting Minutes: Motion to accept 2008 meeting AGM (Paul, Jim, all)

Presidents Report (Doug Smith)

As President of the Not-For-Profit Corporation that is Ontario Masters Athletics, I attempted to follow the guidelines for NFP governance as closely as possible.

We finished 2009 with 783 members – the highest total in our history. Combined with the 2008 non-renewal members (who are now renewing their memberships after taking a year off), and the 46 new members for 2010, we have almost 1000 members in our database since 2008.

The OMA was directly involved in over 20 different event opportunities for our members.

We started the year with four Mini Meets. A non-member fee offered new people the chance to try an event and, if they enjoyed themselves, to apply that fee to their membership.

The Indoor Championships were held later in March than usual to accommodate all of the indoor meets, and we seemed to have about 15-25 less entries than usual.

We tried a series of Road Races in Taylor Creek Park. The numbers were low building to a successful Championship in September.

Beth Carmichael hosted another OMA Regional meet in Brockville.

There was the largest turnout ever (almost 200) for our Outdoor Championships.

Our Throws Director, Bill Pearson, held a very successful Throws Pentathlon Championships, held for the first time at a major venue. We hope to build the event to make it a highlight on the international calendar.

Our Combined Events Director, Don Ritchie, was responsible for the revived Indoor Pentathlon Championships. He also instituted the Jumps Quadrathlon event – that may be unique in the world. We added a 10,000m Championship, as the event is missing from our one-day championship schedule. The Taylor Creek Cross Country had the most entries in its 15 year history.

Our continuing partnership with the Athletics Ontario Cross Country seems to be very popular with our membership.

There are two problems we face in hosting track meets – there is only one suitable indoor facility in the Toronto area, and an increased number of groups are booking events. We sometimes have to choose dates which are not our preferred ones. The second problem is the crisis we have with the reduced number of Athletics Ontario Officials. We tried to address the problem by holding officials seminars. A large number of our members attended, and we hope to continue to build our own group of AO qualified officials.

The Ontario Masters Enews reaches over 1400 master's athletes in the province and over 1700 across Canada. Our web site, which we recently upgraded with new features, receives over 6700 hits last month.

We offered a line of cotton T shirts and hats at cost to promote the new OMA logo. We have new technical material shirts to add to our merchandise inventory.

Our major equipment purchase in 2009 was the finish line clock. A substantial donation was used to supplement the purchase price. We also purchase starter's pistols, and other items to complete our inventory to be able to run a track & field meet, a road, or cross country race.

Our two main sponsors, Burnbrae Farms and Goway Travel have renewed their contracts for 2010. Chris will announce our newest sponsor very shortly.

We have archived the 2008 and 2009 National Rankings, and our volunteers are starting the 2010 standings.

The issue of Insurance has come under closer scrutiny lately. Our members are covered by our affiliation with AO insurance, as well as our Board of Directors. We are investigating the need for further insurance for the Board as directors of the not for profit corporation. We are also contacting member Clubs to stress the need for them to affiliate with AO for insurance purposes.

I am back on the CMAA Board of Directors, as the Ontario Director. I look forward to working with the new Board to achieve the goal of a single national governing body for our sport in the near future.

I'd like to thank Jack Castle, John Olivierre, Paul Osland, and Richard Parkinson, who tendered their resignations from the Board this past year, for their contributions to the OMA.

Report Comments & Questions

Bill: suggested sending OMA statics as a communication from BOD to promote OMA to sponsors.

Doug: responded that Chris currently doing this, however, there is some room for improvement.

Annie: Ottawa has lots of Masters Athletes.

Doug: we offer Brockville / regional meet for this membership

Financial Report (Norm Creen)

The fiscal reporting period for this report is from March 31 to Dec 31 fiscal year end, so 9 month reported in financial report. There is a "transition effect" as some financial entries carry over from prior "partial" reporting period. The new fiscal reporting period moving forward is Jan 1 to Dec 31.

Balance sheet:

**ONTARIO MASTERS ATHLETICS
BALANCE SHEET
AS AT DECEMBER 31, 2009**

	<u>2009</u>	<u>2008/09</u>
ASSETS		
Current Assets:		
Cash (DUCA)	\$ 7,115	\$ 4,912
Short-term Investments:		
ING Bank	\$ -	\$ 4,450
DUCA	50	50
Outstanding Deposit	1,448	6,114
PayPal Balance	3,556	3,271
Medals Inventory	<u>7,572</u>	<u>3,753</u>
Total Assets	<u>\$ 19,740</u>	<u>\$ 22,550</u>
LIABILITIES AND EQUITY		
Current Liabilities:		
Accounts Payable	<u>8,983</u>	<u>8,133</u>
Total Current Liabilities	8,983	8,133
Fund Balance:		
Surplus (Deficit), Current Year	2,210	(436)
Fund Balance - Beginning of Year	<u>8,548</u>	<u>14,853</u>
Total Fund Balance	10,757	14,417
Total Liabilities and Fund Balances	<u>\$ 19,740</u>	<u>\$ 22,550</u>

Medals inventory may be inflate (always suspect from accounting perspective)

Statement of Operations

**ONTARIO MASTERS ATHLETICS
STATEMENT OF OPERATIONS BY SOURCE
AS AT DECEMBER 31, 2009**

	<u>ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE</u>	<u>LAST YEAR</u>
NET REVENUE FROM MEMBERSHIPS:				
Revenue: Membership Fees	\$ 14,890	\$ 22,920	(\$8,030)	\$ 10,650
CMAA Rebate	300		300	3,576
	<u>\$ 15,190</u>	<u>\$ 22,920</u>	<u>(\$7,730)</u>	<u>\$ 14,225</u>
Expenditure: CMAA Payment	13,363	14,325	963	\$ 5,500
OTFA Payment	3,655	2,865	(790)	\$ 1,030
	<u>\$ 17,018</u>	<u>\$ 17,190</u>	<u>\$173</u>	<u>\$ 6,530</u>
Net Revenue (Expenditure) from Memberships	<u>-\$ 1,827</u>	<u>\$ 5,730</u>	<u>(\$7,557)</u>	<u>\$ 7,695</u>
NET REVENUE FROM EVENTS:				
Revenue: Entry Fees	\$ 12,794	\$ 14,575	(\$1,781)	\$ 9,369
Other Income	893		893	271
	<u>\$ 13,687</u>	<u>\$ 14,575</u>	<u>(\$888)</u>	<u>\$ 9,640</u>
Expenditure: Track Rental	3,797	2,300	(1,497)	1,026
Meet Director's Expenses		400	400	200
Medical Staff	1,599	1,075	(524)	757
Officials	1,641	1,320	(321)	939
Medals/Ribbons	1,882	6,540	4,658	1,765
Administrative Expenses	287	600	313	557
Supplies	1,317	1,070	(247)	747
Club Payment	-	-	0	
	<u>\$ 10,524</u>	<u>\$ 13,305</u>	<u>\$2,781</u>	<u>\$ 5,990</u>
Net Revenue (Expenditure) from Events	<u>\$3,163</u>	<u>\$1,270</u>	<u>\$1,893</u>	<u>\$ 3,650</u>
NET REVENUE FROM OTHER SOURCES:				
Revenue: Sale of Material	760	-	760	-
Equipment Rental			0	-
Interest Income		32	(32)	79
OTFA Grant			0	2,000
Bell True Sport Foundation Grant			0	-
Sponsorship	4,000		4,000	2,500
Donation		500	(500)	3,000
	<u>\$ 4,760</u>	<u>\$ 532</u>	<u>\$4,228</u>	<u>\$ 7,579</u>
Expenditure: Meeting Expenses	244	90	(154)	
Office Expenses	-	-	0	
Newsletter	-	-	0	
Internet Development			0	6,455
Postage	39	30	(9)	
Bank Charges	82	132	50	56
Telephone/Internet	18		(18)	110
Medal write-off	-		0	6,729
Equipment Purchases	652	2,100	1,448	5,533
Miscellaneous Expenses	2,851	700	(2,151)	476
	<u>\$3,886</u>	<u>\$3,052</u>	<u>(\$834)</u>	<u>\$19,360</u>
Net Revenue (Expenditure) from Other Sources	<u>\$874</u>	<u>(\$2,520)</u>	<u>\$3,394</u>	<u>(\$11,781)</u>
EXCESS OF REVENUE OVER EXPENDITURE	<u>\$2,210</u>	<u>\$4,480</u>	<u>(\$2,270)</u>	<u>(\$436)</u>
Fund Balance, Beginning of Period	\$13,625			\$10,479
FUND BALANCE, END OF PERIOD	<u>\$15,835</u>			<u>\$10,044</u>

Several meeting participants noted that the miscellaneous expenses are large relative to other expenditures and could be better described. Norm will provide comments to be included in final meeting minutes.

Duncan: do we keep inventory of t-shirts?

Paul/Doug: Yes we do.

Duncan: why are inventories not listed on statements?

Norm: Account practice used by OMA.

How are t shirt revenues shown: net revenue from other sources.

Several meeting participants asked: Where does Internet development and administration appear on the financials?

Norm/Paul: No cost to the OMA for this year.

Don/Norm on PayPal: PayPal is temporary fund holding account. It is used infrequently (once) to make OMA purchases.

Motion to accept report, (Norm, Annie, all)

Directors Reports

Karla

Karla discussed her involvement & contribution to the AO Rendezvous magazine over the course of the last 3 editions, as a means to promoting masters athletics.

Bob: suggested profiling regions like Sudbury, move away from TO focus.

Bob: Archives – to resurrect some older materials worth revisiting.

Don: Suggestion to consolidate communication efforts (Linkedin, twitter, facebook, youtube)

Doug indicated that Chris is leading this for OMA. We might be able to fund some of these efforts.

Good conversation on newsletter suggestions.

Lily on Race walking

Lily discussed Race Walking, and trends through the provinces. It is a very technical sport which takes years to master successfully. She offer to respond to any parties interested in race walkers to Lily

Al on merchandise

Al discussed AO merchandise, OMA product sales, vendor's relations and current OMA inventories.

Al maintains a details track of inventories in a spreadsheet.

Last year the OMA adopted a cost recovery sales strategy in an effort to promote the new OMA logo. This year, the merchandise price strategy will include a modest profit supporting the sales effort.

Bill on Throws

Bill discussed Throwers events and activities over the course of 2009. The report included a discussion of hosting events at UofT venue.

Lily: Expressed concerns over accommodation expenses for out of town visitors attending this type of venue. Several meeting participants responded that there are affordable hotels to stay at.

Doug: clarification on equipment. OMA & CMAA are still working through co-owned inventories

Bill: Committee formed to review website, there is no database backend, difficult to work with. Duncan offered to help. Duncan has joined commit and has expertise in database technologies.

Craig (Paul issued Craig's report) on Club Transfers

Craig is on the Athletics Ontario sub-committee looking at revising the rules regarding Club Transfers. The BOD will decide if the OMA will adopt their new rules once they are in place.

Annie

Annie is going to review the bylaws and put forward a recommendation to provide three year terms for the BOD positions to ensure consistency. This will be ready for next year's AGM - to vote on required changes to the Bylaws

AO/OMA Relationship (Paul)

The OMA enjoyed another beneficial year of partnership with Athletics Ontario and we continue to build upon an already strong relationship.

A number of combined initiatives were repeated or launched in 2009:

1. The first ever AO and OMA year end Athletic Banquet. The amalgamation of our Athlete of the Year awards and our Hall of Fame induction ceremonies with the Athletics Ontario Awards Banquet was a great success. There were many commendations received by both AO and OMA for combining this event.
2. All OMA members covered under the AO liability insurance plan for competitions and training within an AO registered club.
3. OMA promotion on the AO website for masters aged athletes.
4. Inclusion of Masters News within the AO e-newsletter.
5. OMA Board members invited to join Athletics Ontario Sub-committees to become directly involved with administering our sport in the province. This would include the Technical subcommittee and the Athlete Transfer Committee.
6. OMA Cross Country Championships held within the AO championships, OMA earned approximately \$1200 from this arrangement. Next year the plan is to also include the Masters results in the overall AO club awards for best club across all age groups.

For the 2010 year AO has increased the amount that OMA pays to AO for each OMA member. The amount has increased from \$5 to \$15 effective January 1st, 2010. The need for this increase stemmed from a couple of factors. First the AO had not been receiving any monies from the OMA arrangement as AO passes \$5 for every AO athlete on to Athletics Canada. Secondly, AO will be receiving \$150K less Provincial Government funding over the next three years due to some new rules within the funding model. Of the \$15 the OMA transfers to AO for each member \$5 is for AC, \$5 is for insurance premiums and \$5 is to support AO programs.

Jim: mentioned new members, some from Saskatchewan. Paul: some provinces do not have a local province to join. Doug: There are out of province members that feel OMA offers good solutions, and feel that this is home.

Elections (Don):

Slate of Officers & Directors for 2010:

Officers:

- Doug Smith President,
- Karla Del Grande Vice President,
- Norm Creen Treasurer,
- Don Ritchie, Secretary,

Directors:

- Chris Lemassif,
- Al LePage,
- Craig McLaughlin,
- Annie Bunting,
- Bill Pearson,
- Lily Whalen,
- *nominations from the floor*

- President asked the Secretary to manage the election process
- Office Elections were managed by role (president, VP, Treasurer, and Secretary), each role was acclaimed. The Director Slate acclaimed and there were no nominations from the floor.
- Annie enquired about officer and director term duration as defined in the OMA constitution. . The meeting discussed the working, intent and practice employed by the BOD. It was determined that the wording needs to be consistent with the practice used by the OMA which basically has no real term and the entire slate is involved in the election annually.

Discussion points

Motion to terminate meeting 9:40PM (Jim, Bob, all)